



KANKAKEE COMMUNITY COLLEGE  
District 520

January 20, 2026

---

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Orr at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Bill Orr, Chair  
Mr. Brad Hove, Secretary  
Mrs. Catherine Boicken  
Mr. Michael Kick  
Mr. Eric Peterson

Also attending in person were:

Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff  
Bryce Shafer, KCC Director of Athletics

Dr. Boyd welcomed everyone to the meeting. Director Shafer presented information regarding the Athletic Department's Annual Cash Bash scheduled for Saturday, February 7, 2026, beginning at 6:30 pm at the Quality Inn in Bradley. Tickets are available for purchase online and cost \$125. All proceeds go towards KCC sports and gym upgrades. Director Shafer also thanked Alex Lagesse and coaches for the improved athletic GPAs.

There was no public comment. There was no change or amendment to the published agenda.

**APPROVAL OF MINUTES**

The recording secretary presented the minutes from the December 16, 2025 Board meeting for approval. Motion was made by Mr. Kick and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. Motion was made by Mrs. Boicken and seconded by Mr. Peterson to approve the January 20, 2026 Consent Agenda Action Items 1-2 as follows:

**\*APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve acceptance of the following tuition/course reimbursement: 1) Anthony Hill, Director, Computer Training Business, Technology, & Human Services Division for course title/University Topics in Library & Information Sciences at Indiana University, Bloomington, IN in the amount of \$1,693.33; 2) Joe Martin, Specialist, Marketing Department for course title/University Windows Systems and Information Security at Governors State University in University Park, IL in the amount of \$494.20; 3) Jessica Oladapo, Professor,

Sociology, Liberal Arts & Sciences Division for course title/University Education Policy, Organization, & Leadership, and Introduction to Diversity & Equity at University of Illinois in Urbana, Illinois in the amount of \$1,975.

**\*APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board approve acceptance of the following grant awards: 1) Illinois Clean Jobs Workforce Network Program in the amount of \$957,820. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

**APPROVAL AND ADOPTION OF KCC BOARD OF TRUSTEES POLICY MANUAL**

The administration recommended the Board approve the revisions and adopt the Board of Trustees Policy Manual as presented, effective January 20, 2026. The complete Policy Manual is available under separate cover for review. Motion was made by Mrs. Boicken and seconded by Mr. Peterson to approve the adoption of the Board of Trustees policy manual. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

**APPROVAL OF TRAVEL REIMBURSEMENT RATES 2026**

The administration recommended the Board approve travel rates for calendar year 2026 as presented on exhibit A and exhibit B. Exhibit A and Exhibit B are available under separate cover for review. Motion was made by Mr. Hove and seconded by Mr. Kick to approve the travel rates for calendar year 2026 as presented on Exhibit A and Exhibit B. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

**APPROVAL OF REQUEST TO PURCHASE COMPUTERS FROM APPLE AND DELL DIRECT**

The administration recommended the Board approve the purchase of computers from Apple and Dell Direct and in an amount not to exceed \$265,000. Motion was made by Mr. Kick and seconded by Mrs. Boicken to approve the computer purchase as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

**APPROVAL TO PROCEED WITH ARCHITECTURAL SERVICES FOR ATHLETIC LOCKER ROOM RENOVATIONS**

The administration recommended the Board approve the proposal from Demonica Kemper Architects to provide architectural services through the bidding process for Athletic Locker Room Renovations for a fee of \$150,000 plus reimbursable expenses. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the athletic locker renovations as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

## **APPROVAL OF REQUEST FOR BIDS**

The administration requests board approval to solicit bids for the item listed: 1) North Patio Lights with an estimated cost of \$60,000. Motion was made by Mr. Kick and seconded by Mr. Peterson to approve the solicitation of bids for North Patio Lights as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

## **APPROVAL TO PROCEED WITH ELEVATOR MODERNIZATION**

The administration recommended the Board approve the modernization of the L-Building East Elevator. The Illinois Public Higher Education Cooperative has contracted with Kone, Inc. to provide these services at the lowest cost of \$282,722. Motion was made by Mr. Hove and seconded by Mr. Kick to approve the L-Building East Elevator modernization as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

## **APPROVAL OF OPERATING FUNDS TRANSFER TO OPERATIONS AND MAINTENANCE RESTRICTED FUND**

The administration recommended the Board approve the transfer of \$3,000,000 from the Education fund and \$3,000,000 from the Operations and Maintenance fund to the Operations and Maintenance Restricted fund. Motion was made by Mrs. Boicken and seconded by Mr. Kick to approve the operating funds transfer to Operations and Maintenance Restricted fund as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

## **INFORMATION**

Dr. Boyd gave his report to the Board. He congratulated Dr. Lesley Cooper and Beth Nunley who were accepted as Higher Learning Commission Peer Reviewers. Dr. Boyd shared that the Workforce Pell Grant is designed for short term programs and will be more flexible for those who are enrolled in eight (8) week programs. DCEO has sent a new rep., Mike Yucuis, for the Kankakee County area. He arrived on campus January 20, 2026. KCC will utilize funds from the Capital Development Board to make improvements to KCC's brick façade. These improvements could take place sometime this summer. Langlois Roofing has sealed the roof damage but has not completed all work due to weather. Dr. Cooper has reported 25,000 credit hours have been attained. She will share census data as soon as it is available. Dr. Boyd also shared that KCC is #3 on the list for Performance-based Learning.

Trustee Peterson gave his ICCTA report to the Board. He shared that among the many new laws which went into effect as of January 1<sup>st</sup> of this year was a requirement of community college trustees in Illinois to take an oath of office upon winning the seat. KCC's board has already taken an oath, even prior to this becoming a requirement. ICCTA's March meeting will convene on March 19-21 at Moraine Valley Community College in Palos Hills. Please let Jamie Mossman know if you plan to attend and if you will require a hotel room. Trustee Peterson also stated that KCC's Administrative team has received a draft copy of an Economic Impact Study completed in partnership with ICCB

and ICCTA. Dr. Boyd and Dr. Cooper are currently working with Lightcast to review the draft to ensure the accuracy of some of the data used to complete the study. After this initial review, the study will be available for review.

### **APPROVAL OF FINANCIAL REPORTS**

The administration presented the Reconciled Cash Report for November 30, 2025 and the Investment and Financial Summary Report for December 31, 2025. Motion was made by Mr. Hove and seconded by Mr. Kick to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

### **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$1,031,939.34, five (5) purchase order requisitions over \$10,000 were presented for Board review. Motion was made by Mr. Kick and seconded by Mr. Peterson to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1, 2-c-11 and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mr. Peterson and seconded by Mrs. Boicken to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

The Board went into closed session at 5:31 pm. The Board returned at 5:43 pm. Motion was made by Mr. Kick and seconded by Mr. Peterson to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

### **APPROVAL OF CONSENT AGENDA ITEMS AS DISCUSSED IN CLOSED SESSION**

The consent agenda items as discussed in closed session were presented for approval. Motion was made by Mr. Hove and seconded by Mrs. Boicken to approve the December 16, 2025 Consent Agenda Action Items 1-4 as follows:

- (1) Approval of Position Description
- (2) Approval of Employment Matters (including new employment and voluntary resignation)
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Business Partnerships Contracts

On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board meeting at 5:44 pm was made by Mr. Kick and seconded by Mr. Peterson. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Orr  
Motion Carried

Respectfully submitted,

Jamie Mossman, Recording Secretary

Approved:

---

Chair

---

Secretary